



# LIGHTHOUSE COMMODITIES, LLC

Position: **Accountant**

Employment Status: **Fulltime**

Location: Bismarck, ND

Closing Date:

Hiring Range: **DOE**

## Company Overview

Lighthouse Commodities, LLC (LHC) has been providing professional merchandising to farmers since 2015, equipping them with the same tools and resources the rest of the grain supply chain utilizes. To date we've marketed over 115 million bushels of farmer-client grain and evolved to include our own futures brokerage, analytics department, proprietary algorithms, freight brokerage and numerous other improvements. These Lighthouse advantages are part of a farm marketing service unlike anything else in the industry and we provide that service to farmer clients with over 680,000 acres of annual production.

## Position Overview

Lighthouse Commodities, LLC is seeking an Accountant to perform grain accounting and data management processes.

## KEY RESPONSIBILITIES

- **Contract Management:** Maintain a current database of signed/unsigned contracts and communicate with clients regarding outstanding unsigned contracts
- **Freight Invoice Processing:** Receive freight invoices and match loads to corresponding scale tickets, ensuring all load information matches
- **Ticket Processing:** Coordinate receipt, entry and application of Inbound and Outbound tickets to ensure all weights, grades and customer information is captured accurately
- Create and update commodity discount schedules as needed
- AP/AR entry of commodity purchase and sales and general business expenses
- Assist with administrative and Human Resource Tasks
- Assisting with month-end and year-end accounting functions

## KEY SKILLS and STRENGTHS

- **High Accountability.** This characteristic, the ability to own tasks and responsibilities with complete commitment, is the single unifying aspect among LHC team members
- Remarkable attention to detail and commitment to accuracy
- Ability to work independently, in a high stress environment and effectively manage multiple priorities and tasks simultaneously
- Experience with or knowledge of commodity accounting systems and software
- Experience with Accounts Payable and Accounts Receivable
- Proficiency in Microsoft Office suite

Work schedule will primarily be normal daytime business hours, Monday through Friday, with additional hours required as needed.

**Minimum Qualifications:**

- Associates degree in accounting, business, ag economics, or related field; or equivalent combination of education and work experience

**Preferred Qualifications:**

- 2 plus years of work experience in a similar position
- Familiarity with agricultural and grain trading

All employment offers will be contingent upon successful completion of a pre-employment drug screening and a federal and state background check.

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**Application Procedure:**

**Please submit a resume and cover letter via email.**

If you meet the requirements for this position, please respond to [jcrist@lighthousecommodities.com](mailto:jcrist@lighthousecommodities.com) . This position closes **September 30, 2022**

**\*\*All applicants will receive an email notification that their application was received.**