



LIGHTHOUSE COMMODITIES, LLC

Position: **Accountant**

Employment Status: **Fulltime**

Location: Bismarck, ND

Closing Date: 02/29/2024

Hiring Range: **\$60,000-\$75,000**

Company Overview

Lighthouse Commodities, LLC (LHC) has been providing Professional Merchandising to farmers since 2015, equipping them with the same tools and resources the rest of the grain supply chain utilizes. To date we've marketed over 160 million bushels of farmer-client grain and generated over \$1 billion in revenue while evolving to include our own futures brokerage, analytics department, proprietary algorithms, freight brokerage, Automated Trading System, and numerous other improvements. These Lighthouse advantages are part of a farm marketing service unlike anything else in the industry and we provide that service to farmer clients with over 750,000 acres of annual production.

Position Overview

Lighthouse Commodities, LLC is seeking an Accountant to perform grain accounting and data management processes.

KEY RESPONSIBILITIES

- **Contract Management:** Maintain a current database of signed customer contracts and communicate with customers regarding outstanding unsigned contracts
- **Discount Schedule Management:** Creating and maintaining commodity discount schedules as needed
- **Settlement Processing:** Performing lien searches and preparing accurate and timely producer grain settlements
- **Compliance:** Preparing and remitting grain buyer reports and assisting logistics to ensure all freight carriers are compliant.
- Assist as needed with ticket entry, report preparation, data processing and other grain accounting tasks.
- **Freight Invoice Processing:** Receive freight invoices and match loads to corresponding scale tickets, ensuring all load information matches
- Process monthly journal entries and assist with preparation of month-end reports
- Provide support for the annual independent financial and grain audits of the company. This involves activities such as the preparation of necessary schedules and gathering requested documentation.
- Assist with administrative tasks and special projects as they arise.

KEY SKILLS and STRENGTHS

- **High Accountability.** This characteristic, the ability to own tasks and responsibilities with complete commitment, is the single unifying aspect among LHC team members
- Remarkable attention to detail and commitment to accuracy
- Ability to work independently, in a high stress environment and effectively manage multiple priorities and tasks simultaneously
- Experience with or knowledge of commodity accounting systems and software

- Experience with Accounts Payable and Accounts Receivable
- Proficiency in Microsoft Office suite

Work schedule will primarily be normal daytime business hours, Monday through Friday, with additional hours required as needed.

Minimum Qualifications:

- Associates degree in accounting, business, ag economics, or related field; or equivalent combination of education and work experience

Preferred Qualifications:

- 2 plus years of work experience in a similar position
- Familiarity with agricultural and grain trading

All employment offers will be contingent upon successful completion of a pre-employment drug screening and a federal and state background check.

Application Procedure:

Please submit a resume and cover letter via email.

If you meet the requirements for this position, please respond to jcrist@lighthousecommodities.com . This position closes **February 29, 2024**

****All applicants will receive an email notification that their application was received.**